

**Electronic Materials:  
What Goes Where in the Colorado Public Library Annual Report (PLAR)**

<b>Material</b>	<b>Count Collection as...</b>	<b>Count Expenditure as...</b>	<b>Count as Circulation?</b>
Consortially purchased downloadable content including: <ul style="list-style-type: none"> <li>• Across Colorado Digital Consortium (ACDC)</li> <li>• AspenCat eBooks</li> <li>• Front Range Downloadable Consortium</li> <li>• Marmot Library Network</li> <li>• Marmot ACS Collection</li> </ul>	Separate statistics into the following categories and report as appropriate: <ul style="list-style-type: none"> <li>• Electronic Books (5.2)</li> <li>• Downloadable Audio Books (5.4)</li> <li>• Downloadable Music (5.6)</li> <li>• Downloadable Video (5.11)</li> </ul>	Electronic Materials Expenditures (4.7)	Yes: Circulation of Electronic Materials (5.20) & Total Circulation (5.18)
Databases including: <ul style="list-style-type: none"> <li>• Ancestry.com Library Edition</li> <li>• Hulu</li> <li>• Mango Languages</li> <li>• NewsBank</li> <li>• Tudor.com</li> <li>• Tumble Books</li> <li>• Westlaw</li> <li>• World Book Online</li> </ul>	Report as Local/Other Database (5.15)	Electronic Materials Expenditures (4.7)	No
Multiple Items Loaded on One Electronic Device (e.g., e-reader or iPad)	Report as one circulated item (5.18 & 5.20)	Materials: Electronic Materials Expenditures (4.7) Device: Other Operating Expenditures (4.10)	Report as one circulated item
3M Cloud E-Books	Report as Electronic Books (5.2)	Electronic Materials Expenditures (4.7)	Yes: Circulation of Electronic Materials (5.20) & Total Circulation (5.18)
Freegal and Freading	Report as Local/Other Database (5.15)	Electronic Materials Expenditures (4.7)	No
Hoopla	Report as appropriate: <ul style="list-style-type: none"> <li>• Downloadable Audio Books (5.4)</li> <li>• Downloadable Music (5.6)</li> <li>• Downloadable Video (5.13)</li> </ul>	Electronic Materials Expenditures (4.7)	Yes: Circulation of Electronic Materials (5.20) & Total Circulation (5.18)

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OneClickDigital (Recorded Books)	Report as appropriate: <ul style="list-style-type: none"> <li>• Downloadable Audio Books (5.4)</li> <li>• Downloadable Music (5.6)</li> </ul>	Electronic Materials Expenditures (4.7)	Yes: Circulation of Electronic Materials (5.20) & Total Circulation (5.18)
Overdrive	Separate statistics into the following categories and report as appropriate: <ul style="list-style-type: none"> <li>• Electronic Books (5.2)</li> <li>• Downloadable Audio Books (5.4)</li> <li>• Downloadable Music (5.6)</li> <li>• Downloadable Video (5.11)</li> </ul>	Electronic Materials Expenditures (4.7)	Yes: Circulation of Electronic Materials (5.20) & Total Circulation (5.18)
Project Gutenberg Titles	Colorado libraries that have added Project Gutenberg titles <u>with the MARC records</u> to their OPAC should continue to include these titles in their count of ebooks (5.2).  These titles meet the definition's criteria of being "selected as a part of the collection," whereas the whole Project Gutenberg database of books does not.	n/a	Yes: Circulation of Electronic Materials (5.20) & Total Circulation (5.18)
Zinio (magazines)	Report as Current Electronic Serial subscriptions (5.14)	Electronic Materials Expenditures (4.7)	Yes: Circulation of Electronic Materials (5.20) & Total Circulation (5.18)

This is a living document that will need to be updated as e-resource change and evolve, so please let me know if you have suggestions, additions, or questions. All input is appreciated, please contact me at: Linda Hofschire, [Hofschire\\_L@cde.state.co.us](mailto:Hofschire_L@cde.state.co.us) or 303-866-6827. Thank you.